

December 13, 2023

# **Williams Sportsman's Club Membership Guide & Standard Operating Procedures**



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## ***Purpose of Williams Sportsman's Club***

***The Williams Sportsman's Club (WSC) is a non profit membership club sanctioned by the City of Williams, Arizona through a National Forest Service special use permit authorizing the Williams Shooting Range.***

***WSC is dedicated to the right of the individual citizen to own and use firearms and/or archery equipment for recreation, competition, hunting and self defense. WSC shall be operated in a manner that provides an enjoyable experience for shooters and archers while safety is maintained through compliance with range rules as prescribed by range guidelines and Range Safety Officers (RSO).***

***WSC may host local sporting groups of various shooting disciplines to promote safe handling of firearms, proper care of firearms and improved marksmanship.***

***This Membership Guide and Standard Operating Procedures(SOP) will be used by all individuals utilizing the WSC range facilities. It will enable them to participate in all shooting activities in a safe and productive manner.***

## **Chapter 1: Definitions**

**Cease Fire:** Either the RSO or any individual may call a “Cease Fire.” This command can be called for administrative or emergency purposes. Upon hearing, all shooters will cease firing and ensure their firearm’s safety (if applicable) is in the safe position. The RSO will clarify follow-up actions to be taken by all shooters. Such actions could entail a temporary break in shooting or making all firearms “Safe.” This command will always precede the transition from a “Hot” to a “Cold” range.

**Chamber Safety Flags:** Any device that allows easy visual verification that the firearm chamber is free of ammunition and disables the firing capability of a firearm.

**Cold Range:** The RSO will declare the range “Cold” after all firing has stopped and all firearms are made “Safe.” NO FURTHER HANDLING OF FIREARMS IS ALLOWED until the range is again made “Hot.” Shooters will be allowed downrange for target inspection/repair as needed. The only exception to the Handling of Firearms restriction during a “Cold” range is specifically detailed within this document. See Chapter 3, Firearms Handling Procedures.

**Commence Firing:** The RSO will issue this command after the range has been declared “Hot” or after a “Cease Fire” to signal that shooters can begin or resume firing.

**Down Range:** The position from the shooting benches towards the targets beyond the red firing line.

**Hot Range:** The RSO will declare the range “Hot” when all shooters are behind the red firing line and ready to start firing. The red Range flag will be posted on the RSO ramada.

**Make Safe:** Command directed by the RSO. All shooters will remove ammunition and/or ammunition feeding devices, if applicable, ensure the firearm safety (if applicable) is **On** and that the action or bolt is open with a chamber flag inserted and place their firearms on the shooting bench. The RSO may direct shooters to move behind the yellow line. This command will normally follow a “Cease Fire” command and precede the transition from a “Hot” to a “Cold” range or anytime the RSO deems appropriate.

**Range Safety Officer (RSO):** A person trained by WSC to conduct range operations for the Williams Sportsman’s Club. A lead RSO will be assigned if requirements dictate the need for more than one RSO. **The lead RSO for any shooting event conducted under WSC rules/guidelines will have final authority for range compliance issues.** A Training RSO is a WSC RSO authorized to conduct new RSO training.

**Red Firing Line:** The red line located at the front edge of the shooting benches. No one crosses this line during normal range operations until cleared by the RSO.

**Yellow Safety Line:** The yellow safety line is located at the back edge of the shooting benches. The RSO will direct shooters to remain behind this line to ensure NO HANDLING OF FIREARMS during critical times such as when the range is “Cold” and individuals are down range.

## ***Chapter 2: General Membership information***

### ***Ranges, Hours & Locations:***

#### **Rifle / Pistol / Archery Range**

The Williams Sportsman's Club Range address is 755 N AZ State Route 64 Williams AZ 86046 and the entrance is located on the west side of Highway 64, ¼ mile north of interstate 40. The range facility is located in approximately ½ mile from the main gate.

**Summer:** April – November: Wednesday, Saturday & Sunday – 9:00am – 1:00pm

**Winter:** December – March: Wednesday, Saturday & Sunday – 10:00am – 2:00pm

#### **Sporting Clays Range**

The location is Camp Raymond Shotgun Range, 7709 Boy Scout Camp Rd. Parks, AZ 86018. This Range is primarily utilized for Shotgun use. Shooting schedules and sign-ups are controlled by the WSC Sporting Clays Directors

#### **Availability Information for both Range Facilities**

For the latest information on our Ranges, their open or closed status, and general information, please visit the Williams Sportsman's Club (WSC) website at [WilliamsSportsmansClub.com](http://WilliamsSportsmansClub.com) or visit our Facebook page. You can email us at [wscaz2020@hotmail.com](mailto:wscaz2020@hotmail.com)

### **Membership:**

Williams Sportsman's Club is a 501(c)(7) non-profit member-based organization. Annual fees are charged for the calendar year based on the type of membership selected. Fees are due in January. The membership period for those new members who join the WSC after October first will carry over and into the following year.

Any citizen of the United States or legal resident alien may become a member of the WSC after signing an application blank in the form prescribed by the WSC and upon paying the dues provided for in the Membership agreement of the WSC, and who shall further subscribe to and agree to abide by the Bylaws of the WSC, and who shall further promise to obey the Game and Fish laws of the State of Arizona, and of the United States, and to assist in their enforcement.

A completed and signed Membership Application and a signed Waiver of Liability must accompany the fee paid to become a member of the Williams Sportsman's Club.

Refer to the WSC Bylaws, Article IV, for further information regarding Eligibility, Memberships, Dues and Contributions, Upgrading Classification of Memberships, Rights, Privileges and Duties of Members, Voluntary Termination of Membership, Involuntary Termination of Membership and Disciplinary Proceedings, and Confidentiality of Membership List

## Membership Categories

**Single** ----- \$ 30

**Family** ----- \$50\*

\*Includes the Member, their spouse/significant other and children under the age of 18 living at the same address.

**Senior (age 60 and older)** ----- \$ 20

**Life** ----- \$400

**Active-Duty Military** ----- Free\*

\* Includes all members of the family

**Youth** ----- Free\*

The youth's parent / adult is required to transport and supervise the youth, and to supply the firearm, ammunition and Proper Protective Equipment. A Youth membership does not automatically grant the parent / adult a WSC membership nor does it extend membership to any other family member. The parent / adult may, if they so desire, sign up separately as a WSC member.

\*Membership expires when the youth turns 18. Now as an adult they will be sent a renewal notification. If they choose to join the WSC their membership will include the remainder of the current year and will carry over and into the following year.

**One-Day Guest**----- \$ 5\*

\* Donation requested. This one day membership permits someone to try out the WSC Range facility before becoming a member and the donation will be accepted to help cover the cost of target materials and range maintenance. A WSC membership will be required for repeat visits.

Other Shooting Organizations or Club affiliations may be considered by the BOD on a case-by-case basis

## ***Chapter 3: General Range Guidelines***

### **Williams Sportsman's Club (WSC) RANGE SAFETY RULES:**

- 1. ALWAYS POINT THE MUZZLE IN A SAFE DIRECTION.**
- 2. ALWAYS KEEP YOUR FINGER OFF THE TRIGGER UNTIL READY TO SHOOT.**
- 3. TREAT EVERY FIREARM AS IF IT IS LOADED.**
- 4. DO NOT HANDLE ANY FIREARM DURING A "COLD RANGE".**
- 5. Always Wear Eye and Hearing Protection During Shooting.**
- 6. Always Follow the Commands of The Range Safety Officer (RSO).**
- 7. Be Sure of Your Target and What Is Beyond It.**

### **Firearms / Ammunition / Minimum Requirements/Targets**

1. The red range flag will be displayed on the RSO ramada anytime the range is declared "HOT"
2. Ammunition must be copper or lead core. **No steel core** (Armor piercing or Incendiary - etc.) rounds. Military 223/556 M855 green tip ammunition has a mild steel penetrator and therefore is not authorized ammunition.
3. Centerfire rifles larger than .30 caliber are allowed on the main range only and will be fired at paper targets only, no steel targets. Any ammo with the potential to penetrate steel targets is prohibited.
4. Handguns will not be drawn and fired from the holster on the main range. WSC RSOs and other qualified (as determined by the on-duty RSO) individuals are allowed to draw and fire from the holster on the north side pistol bays only. A WSC RSO will be present to supervise this activity.
5. Shooting full-auto firearms in full auto mode is not allowed.
6. All firearms must be aimed. You may not shoot from the hip or any other shooting position in which the shooter cannot properly utilize the sights.
7. Black powder firearms are permitted on the range. Each loading must be done at the back bench and then primed or have the frizzen loaded at the shooting bench. When the line is being cleared/made "safe", all powder must be removed from the firearm.
8. Shooters will pick up their brass before departing the Range, remove their paper targets from the target frames, and return the target frames to the designated storage locker.
9. Persons impaired by alcohol or drugs (prescribed or otherwise) are not allowed on the Range.

## Firearms Handling Procedures:

1. Safe handling of all firearms at WSC needs to be a priority for every member and guest. Follow posted range safety rules and always be aware of where the muzzle of a firearm is pointed. Unless otherwise directed by the RSO, all uncased/unholstered firearms will be carried with the muzzle pointed up.
2. When shooters arrive at the range, their **first action** will be to check in with the RSO and determine range status. The recommended method of transport of firearms from a vehicle to the range is for the firearm to be cased or holstered. If firearms are not cased or holstered, they must be made "safe" before being transported to the range. NOTE: A pistol carried inside a range bag is considered "holstered".
3. Individuals are allowed on the range with a loaded carry sidearm and will follow the range rules below for handling of firearms. These firearms must remain holstered until a "Hot" range is declared. These holstered firearms must be securely attached to the individual with a strong side carry.
4. **"Hot" Range Arrival Procedures:** With RSO approval, cased/holstered firearms may be moved to the shooting benches, the rifle racks or the ramada shelves behind the yellow line. If subsequently uncased/unholstered, they must be made "**SAFE**" with a chamber flag installed. Firearms that are not cased or holstered must be made "**SAFE**" with a chamber safety flag installed before being moved from a vehicle to the shooting benches, rifle racks or ramada shelves.
5. **"Cold" Range Arrival Procedures:** With RSO approval, cased/holstered firearms may **ONLY** be moved to the rifle racks or the ramada shelves behind the yellow line and may be uncased provided they are confirmed "**SAFE**" by the RSO and have a chamber safety flag installed. Firearms not cased or holstered may also be moved to the rifle racks or ramada shelves provided they are confirmed "**SAFE**" by the RSO and have a chamber safety flag installed. After the range has been declared "Hot", these firearms may be moved to the shooting benches.

**Range Commands:** The following are the range commands that shooters should expect to hear while utilizing the WSC shooting range.

1. **"The Range is Hot":** Firearms may be handled at this time. All shooters are behind the red firing line and ready to start firing.
2. **"Commence Firing":** All shooters are allowed to start firing and continue until done shooting or otherwise directed.
3. **"Cease Fire":** ANY participant or WSC RSO may call a "Cease Fire." This command can be called for administrative or emergency purposes. Upon hearing, all shooters will cease firing and ensure their firearm's safety (if applicable) is in the "Safe" position. An alternate method to signal a "Cease Fire" will be **a single whistle blast from the RSO**. The RSO will clarify follow-on actions to be taken by all



shooters. Such actions could entail a temporary break in shooting or making all firearms “Safe.” This command will always precede the transition from a ‘Hot’ to a “Cold” range.

4. **“Make Safe”:** Command directed by the RSO. All shooters will remove ammunition and/or ammunition feeding devices, if applicable, ensure the firearm safety is **ON** (if applicable) and that the action or bolt is open with a chamber safety flag installed. This command will normally precede the transition from a “Hot” to a “Cold” range or anytime the RSO deems appropriate.
5. **“The Range is “Cold”:** The RSO will declare the range “Cold” after all firing has ceased and all firearms are made “Safe.” **NO FURTHER HANDLING OF FIREARMS IS ALLOWED** until the range is again made “Hot.” Shooters will be allowed to go downrange for target inspection or replacement and pick up brass as required.

After all shooting has been completed at the end of the day, the RSO will call a “Cease Fire” and direct that all firearms be made “Safe.” Firearms with cases/holsters will be cased/holstered and removed from the range. Firearms without cases/holsters will have chamber flags installed and removed from the range. After all shooters have returned to their shooting benches, the RSO will call the range “Cold.” Shooters will then be allowed to proceed downrange to recover their target stands and targets and pick up brass as required.

Before storing their target frames, shooters will remove any personal paper targets they had previously attached to the target frames.

## ***Other Considerations***

WSC strives to ensure the safety and well-being of its members and guests while participating in shooting activities. While not mandatory, personal hygiene is highly recommended after such activities. WSC will make every effort to provide a hand washing station for any participant using the WSC range. This effort will be based on weather conditions and supply availability.

WSC is available to any not-for-profit organization. Organizations wishing to utilize the range must notify the WSC BOD a minimum of one (1) month in advance. All outside use must be approved by the WSC BOD on a case-by-case basis and also approved by the City of Williams Police Department prior to use. The minimum requirements are as follows:

- A WSC RSO will be present for all group activities. If the using group does not have qualified RSOs, then a WSC RSO will be required at each shooting location—main range and/or side bays.
- All participants are required to attend a mandatory Range Safety Briefing presented by a WSC RSO.
- Other requirements may apply depending on circumstances and will require WSC BOD approval.

## ***Chapter 4: Range Safety Officer (RSO) Procedures***

RSOs will make every effort to meet their duty schedule as reflected on the monthly RSO duty calendar. If unable, they should make every effort to coordinate a replacement RSO. Notify the CRSO or President of the situation.

RSOs should strive to have the Range open for membership use at the posted times. Closing times will be as posted unless the RSO wants to stay open past normal closing time to accommodate individual shooters.

RSOs are the ultimate authority on the Range for handling all safety issues and have authority to close the Range for weather or other reasons.

Range keys (front gate and conex) are in the key lock box at the front gate. Backup keys are located at Williams PD. The Range box key is in the conex.

### ***1. Opening the range:***

- A. Retrieve the keys from the lock box. Close and lock the lock box. The gray colored key will open the gray lock on the back side of the gate post. Open the gate and place the “range open” sign out front. If forecast or actual wind conditions dictate, consider not posting the “range open” sign. The gate should remain closed but not locked during normal business hours. **Notify WPD (928-635-4461) that you are opening the Range.**
- B. Proceed to the Range and open the conex. Post the Range flags, retrieve the Range box key. RSOs are required to wear an orange vest and to have a whistle immediately available for notification purposes.
- C. Open the Range box and ensure that required RSO, member and one day sign-in forms are completed and available. Put the target donation can out.
- D. Ensure that serviceable target frames, staplers, shooter’s bags, gong paint, chamber flags, etc. are available.
- E. Inspect all steel targets located on the Range. Repaint/repair targets as required. Note extensive damage to any target, take out of service as necessary.
- F. Ensure there are no metal target frames downrange in the line of fire and that the wooden support blocks are stored out of the line of fire.
- G. Ensure all WSC members and one day members sign in. Nonparticipating guests are not required to sign in nor are allowed past the yellow safety line.
- H. When applicable, direct Practical Pistol Training (PPT) participants to the side pistol bay area and ensure their firearms are in the “SAFE” mode.

### ***2. Closing the Range:***

- A. After all shooting has been completed, the RSO will call a “Cease Fire” and direct that all firearms be made “Safe”. Firearms with cases/holsters will be cased/holstered and removed from the Range.

Firearms without cases/holsters will have chamber flags installed and removed from the Range. After all shooters have returned to their shooting benches, the RSO will call the Range "Cold." Shooters will then be allowed to proceed downrange to recover their target stands and targets.

- B. The RSO will ensure that shooters return all WSC related shooting equipment (including chamber flags, wooden blocks, and metal target stands) to the appropriate locations, remove any personal gear and pickup brass and other trash around their shooting areas. Shooters will remove paper targets from target frames. Trash cans will be emptied into the main dumpster as required. Brass will be emptied into the brass container.
- C. After all participants have departed, the RSO will conduct a post range inspection of all areas to include gong status (repaint as required).
- D. Secure all range items in the range box. All new applications/money will be placed in the green folder located in the range box. Return the range box key to the conex.
- E. Secure the Range flags and lock the conex.
- F. Return the front gate sign to the stand and cover it, lock the gate, and return the keys to the lock box.
- G. **Notify WPD (928-635-4461) that the Range is closed.**

### **3. Practical Pistol Training (PPT) Procedures:**

- A. Normally only one pistol bay (sometimes two) will be used for PPT, and each bay will require that a RSO be present.
- B. A separate Range Sign-in sheet will be utilized for PPT participants.
- C. Suitable firearms for PTT will be any pistol or pistol caliber carbine (PCC) up to and including .45 caliber. Only ball ammo will be used on the rubber dummies. No armor piercing or steel core ammo allowed.
- D. Shooters will arrive with their firearms in the "Safe" mode. For PPT this means no magazines loaded in the firearm, slide or action open and holstered (if applicable). If a shooter arrives at the PPT range with a loaded firearm, they will be directed to the "safe station" to comply with Range rules.
- E. Magazines may be loaded behind the firing line, but no firearm will be made "Ready" until in the designated shooting box and the RSO has given the command to "Make Ready". The shooter may then load a magazine and chamber a round.
- F. All PPT shooting will be initiated from the "low ready" position. No drawing from the holster.
- G. After the course of fire is completed, the RSO will direct the shooter to "Make Safe" and "Show Clear". Magazines will be removed, and the slide/action locked open and presented to the RSO. The firearm (as appropriate) will then be holstered, and the Range declared "Cold" by the RSO.
- H. Shooters will pick up expended brass while the Range is cold and prepped for the next shooter.
- I. Any firearm malfunctions will be cleared at the "safe station".

### **4. Sporting Clays Procedures:**

- A. Range procedures for Sporting Clays will be conducted in accordance with current guidance as outlined in the separate *Standard Operating Procedures (SOP) for Operations conducted at Camp Raymond Scout Camp*.

### **5. Archery Range Procedures:**

- A. WSC has archery target setup(s) in place for membership use. Normal Range sign in procedures will be followed.
- B. A RSO is not required for member use of the archery range. Normal archery range safety discipline will be followed.

### **6. Other considerations:**

- A. The red range flag will be displayed on the RSO ramada anytime the Range is declared “Hot”.
- B. If any side bays are used (non-PTT) by WSC members, the Lead RSO must ensure a current WSC RSO is in place to monitor that shooting activity. **Exception:** WSC RSOs listed on the current master RSO list may utilize the side bays after coordination with the Lead RSO.
- C. WSC RSOs will time manage the Range to provide equitable shooting time to all participants. This will require coordination with existing shooters and recent arrivals.

### **7. Handling Range Incidents:**

- A. RSOs are expected to use good judgement and professional courtesy when handling Range compliance issues or violations of Range rules. Do not escalate the situation, rather keep calm and explain why an individual’s behavior presents a safety hazard to everyone at the Range.
- B. Call a “Cease Fire”, make the Range “Cold” and address the situation. Enlist help from other shooters or call for Law Enforcement backup if required.
- C. After an incident is resolved, fill out a WSC incident report, inform the WSC President, Chief RSO or any WSC Board Officer and close the Range if required. Ensure that witness reports are completed by all other Range users.

### **8. RSO Use of Range facilities during ‘Closed’ days:**

- A. As a benefit of their position, recognition of their duties performed, and due to their level of responsibility RSOs are permitted to access the Range and use the facility during ‘closed’ days. RSOs shall adhere to all safe practices.
- B. The RSO shall comply with Chapter 4 Sections 1 & 2 as it relates to access, leaving the gate unlocked, notifications to WPD upon entry and exit, and securing the Range. Certain items, such as deploying the “Range is Open” sign and raising the flags may be dispensed with.
- C. The RSO shall sign in and log their range usage.

## ***Chapter 5: Control of WSC Property***

1. Each piece of property with an original value over \$100 shall be marked with “WSC” and an inventory control number corresponding to its numerical position on the WSC property inventory listing. Those firearms marked by the manufacturer with the make, model and a serial number may be excluded from the marking requirement however a non-permanent inventory control number will be applied. Consumables such as clay, metal and paper targets, hardware, and construction materials such brick pavers, sand, cement, wood, etc. are not to be inventoried.
2. The property inventory listing will require the items’ description, make, model, serial number, original purchase price and location. Item(s) purchased via Grant Funding shall be noted on the property listing as grant funded items may demand special control reporting requirements.
3. Firearms and ammunition and other such high value or sensitive items shall be secured in locked cabinets and stored in WSC conex boxes. A running tally sheet of ammunition purchased, expended, and quantity on hand, shall be maintained in the ammunition locker. The CRSO shall have overall responsibility for these items and may delegate some portions of the ongoing control and accounting responsibilities to the Rangemaster, Youth Shooting Sports Director, Sporting Clays Director or others as appropriate.
4. Items deemed surplus, excess, broken beyond economic repair or identified as intended to be used as ‘trade in’ shall be stricken from the list and either disposed of as scrap, sold at fair market value, or donated to another shooting sports organization. This action shall be reported at the Board meeting for approval prior to the initiation of this action. All funds received shall be given to the Treasurer and duly noted as income.
5. An audit shall be performed annually by the CRSO with the assistance of the personnel identified in item 3 as appropriate. The list shall be submitted to the Board of Directors for review and subsequent filing by the Secretary.

## ***Chapter 6: Emergency Procedures***

In the event of an emergency at the Williams Shooting Range, whether trauma or medically related, the Range Safety Officer will do the following:

1. Call a "Cease Fire" on the line and ensure all firearms are "Safe."
2. Declare the range "Cold."
3. Assess and evaluate the situation to the appropriate level of training and skill.
4. Notify Emergency Medical Services (EMS) by dialing 911 (see Note below) providing the following information:

**Note:** Your phones service provider might direct your call to the Coconino 911 operator in Flagstaff versus the Williams PD Communications Center. Upon initial contact with the 911 operator, if not already speaking to the Williams Communications Center, specify that you have an emergency and wish to speak to the **Williams PD Communication Center**, then wait for the transfer to occur

- a. Provide your name, phone number and the situation.
  - b. Location of the situation (WSC Shooting Range; 755 N State Route 64, Williams. The entrance to the Range is located on the west side of Highway 64, ¼ mile north of Interstate 40. The range facility is approximately ½ mile west from the main gate. GPS coordinates, **35.26701 - 112.15940**.
  - c. Tell 911 operator EMS units will be met at the gate, if possible, and guided to the person in need.
5. Ask person in need of assistance if aid can be rendered. If person is incapable of responding, give care as needed.
  6. DO NOT LEAVE THE PERSON NEEDING CARE UNTIL EMS CREWS ARRIVE.
  7. Treat person to the appropriate level of training and skill, using on-hand supplies provided in the WSC trauma kit.
  8. After EMS has taken over care, the RSO will ensure that members of WCS present (witnesses) do not leave the range and begin filling out a WCS Witness report.
  9. WSC RSOs are REQUIRED to complete a **WSC Incident Report**. Any witnesses present will be asked to complete a **WSC Witness Report**.
  10. Contact the WSC President or any BOD member with details.

## **Chapter 7: Williams Sportsman's Club (WSC) Range Safety Officer (RSO)**

### **Requirements and Training**

WSC RSOs represent the organization at the range and are the final authority on the safety of the public and members using the facility. WSC RSOs supervise the range and are not there to train individuals. RSOs may provide instruction if only one active participant is at the range or during group efforts where a lead RSO is in charge of overall range safety. They are always required to remain vigilant and maintain a positive attitude and treat others with respect. RSOs number one job is Range Safety.

RSOs may carry a loaded handgun open or concealed on the range while performing RSO duties. RSOs have the authority to close the range due to weather or other circumstances. RSOs on the current **RSO Master List** may use the range during closed hours but must notify Williams PD of their entry of and departure from the range. RSOs must complete the range sign in form.

To become a Range Safety Officer (RSO) for Williams Sportsman's Club (WSC) the following is required:

1. Be at least 21 years of age and legally be able to own firearms by federal and state laws.
2. Be a current member of WSC.
3. Possess an activated cellular phone and have access to the internet/E-mail.
4. Be able to serve as an RSO at WSC at least six (6) times annually.
5. An RSO refresher course will be offered as needed to cover new/revised RSO procedures and appropriate EMS information.

Prospective WSC Range Safety Officers (RSOs) will be interviewed by either the WSC President or WSC Chief RSO with one other current RSO present to determine if they have the necessary attitude, knowledge, skills and abilities to perform in this capacity. Focus will be on firearm safe handling and the following:

1. WSC range operations and procedures
2. Hands only CPR
3. Stop the Bleed

To accomplish these requirements, a current member of WSC will need to demonstrate an understanding of this guide and the rules therein. They will also need to view the "Hands only CPR" and "Stop the Bleed" videos.

CPR Training: BEST CPR Video Ever - YouTube Hands only CPR (<5:00 min)

<https://www.youtube.com/watch?v=WGLLXy3AsBQ> Stop the Bleed

After prospective WSC RSOs have accomplished these tasks, they will complete a 20 question test. Passing score is 80 % corrected to 100%. The RSO in training will then be scheduled with a WSC Training RSO for range orientation/procedures review that will include trauma kit training. Upon successful completion, the new RSO will be added to the master RSO list and be permitted to perform WSC RSO duties.



# Williams Sportsman's Club

## RSO INCIDENT REPORT # \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ RSO \_\_\_\_\_

Location:  Range  Other \_\_\_\_\_

Medical Emergency  Injury  Other--Type \_\_\_\_\_

Aid Provided  Yes  No  Not Requested Medics/Ambulance  Yes  No

WPD/CCSO Yes  No  Rpt \_\_\_\_\_ Board Member Notified  Yes  No  
ID \_\_\_\_\_ Who \_\_\_\_\_

Member('s)/Guest('s) involved: \_\_\_\_\_

Witnesses: \_\_\_\_\_

Narrative:

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# Williams Sportsman's Club

Witness Statement      Incident # \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Witness Name \_\_\_\_\_

Contact information: \_\_\_\_\_

Narrative: \_\_\_\_\_  
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